

ARIZONA METROPOLITAN TRUST  
Final – Minutes of Monday, July 06, 2015  
Special Telephonic Trust Meeting

**Trustees Present:**

Dr. Spencer Isom, Chairperson  
Bryant Powell, Vice Chairperson  
Gregory Stanley, Trustee  
William Stipp, Trustee  
James Alcantar, Alternate Trustee  
Leo Lew, Alternate Trustee  
Kathy Reyes, Alternate Trustee

**Other Present:**

Justin Cook, Pinal County  
Dawn Hailey, City of El Mirage  
Mike Hensley, JS&H  
Elena Lacy, ECA  
Jaime Schulenberg, ECA

**1. Call to Order**

The meeting was called to order at 10:31 a.m.

**2. Discussion and Possible Action re Employee Assistance Program Contract with Alliance Work Partners**

Ms. Schulenberg reminded Trustees that ECA obtained a quote from Alliance Work Partners (AWP), the employee assistance program, to provide an increased number of sessions and coverage for part time employees. Trustees approved the contract at \$1.70 per employee per month at the last Trust meeting in April. However, after providing AWP with a current census it was determined that the original quote had a much higher number and AWP would only be able to offer the services at \$1.76 per employee per month.

After further discussion about the change in census and the additional services requested, Trustees agreed that the increased amount of sessions were needed and made a motion.

*Vice Chairperson Powell made a motion to approve the contract with Alliance Work Partners at \$1.76 per employee per month retroactive to July 01, 2015, seconded by Alternate Trustee Reyes and unanimously carried.*

### **3. Discussion and Possible Action re Attendance at AmeriBen Conference**

Ms. Schulenberg reminded Trustees that AzMT had sponsored one member from each entity to attend the Management Conference held annually in Sun Valley, ID during the past three years. This year, there have been requests that additional benefit staff be permitted to attend the conference as well; the estimated cost is about \$1,200 per person. The cost includes car rental, sleeping rooms, flight and registration. (NOTE: we just learned that the registration increased by about \$200 for 2015 and the new estimated cost is \$1,400 per person).

On a related note, with the addition of Pinal County and Buckeye Valley Fire District, AzMT is now able to serve on AmeriBen's President's Council which is an opportunity for two entity staff members to attend two conferences a year during which they can provide feedback on services, learn about upcoming technology and products, etc. AmeriBen pays for the registration, airfare, and sleeping rooms for the members who attend those conferences, one of which is in conjunction with the upcoming Management Conference. Kathy Reyes with the City of Avondale and Justin Cook with Pinal County expressed interest in serving on the President's Council.

Trustees asked whether there were any concerns about AmeriBen paying for the costs of the two members and Ms. Schulenberg stated that there was an amendment to the AmeriBen contract that includes the language for AmeriBen to pay for those fees as the conferences are educational in nature.

*Trustee Stanley made a motion to approve Kathy Reyes and Justin Cook to serve on the President's Council on behalf of AzMT and authorize AzMT to sponsor six members to attend the Management Conference, seconded by Chairperson Isom and unanimously carried.*

### **4. Update on Marketing**

Ms. Schulenberg provided Trustees with an update on some recent marketing events as follows:

- ECA has agreed to sponsor the upcoming ACMA conference later in July in Marana. Erin Collins and Jaime Schulenberg will be in attendance and are working with Chairperson Isom to put together targeted marketing opportunities.
- Arizona League of Cities and Towns is in August and again Erin and Jaime will be in attendance; AzMT is a Bronze level sponsor in addition to being a Conference Bag sponsor.
- Scottsdale meeting was postponed until the return of the City Manager.
- A meeting has been scheduled with Casa Grande for August 5<sup>th</sup>.
- Maricopa County – Chairperson Isom explained that he has had conversations with Maricopa County and he feels that the timing may be right for them. Dr. Isom is working to get an informational meeting scheduled and is seeking help from Trustee Stanley.

Concerns came up from Trustees in regards to the ability of the third party administrator and ECA to handle an account as large as Maricopa County. Ms. Schulenberg stated that ECA had

already hired additional staff to take over her other accounts so that her primary focus is AzMT. She also reported that the ECA Phoenix office is nearly complete and reiterated that ECA would provide whatever staffing was necessary to handle AzMT as it grows. Chairperson Isom asked that if members had specific concerns regarding ECA and/or AmeriBen to provide those to Jaime so each party can address the concerns, with the results to be shared with the Trustees at a future meeting.

Trustee Stipp stated that the annual Arizona Fire District Association hosts their national conference in Laughlin and suggested that may be a good marketing opportunity.

**5. Call to the Public**

Ms. Schulenberg congratulated Vice Chairperson Powell on his appointment to the City Manager of City of Apache Junction.

**6. Adjournment**

*Alternate Trustee Reyes made a motion to adjourn the meeting at 11:01 a.m. seconded by Vice Chairperson Powell and unanimously carried.*

Respectfully Submitted,

Elena Lacy  
Recording Secretary