

ARIZONA METROPOLITAN TRUST
Draft – Minutes of Tuesday, November 15, 2022
Trust Meeting

The following Trustees were present and a quorum was met:

Grady Miller, Chairperson	Town of Fountain Hills
Jeanne Blackman	Town of Youngtown
Crystal Dyches, Chairperson	City of El Mirage
Stephen Erno	Town of Wickenburg
Jill Keimach	Town of Paradise Valley
Bryant Powell	City of Apache Junction

The following Alternate Trustees were present:

Joe Hester	Buckeye Valley Fire District
Dawn Kurek	City of El Mirage
Tarah Mayerhofer	Town of Wickenburg
Anna McCray	City of Apache Junction
Susan Slagle	City of Litchfield Park
David Trimble	Town of Fountain Hills

The following consultants/vendors were present:

Sheri Gordon	Gallagher Benefit Services
Michael Hensley	JS&H
Missy Jenson	Gallagher Benefit Services
Jaime Schulenberg	Gallagher Benefit Services

The following guests were present:

Lindsey Duncan	Town of Paradise Valley
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1. Call to Order

The meeting was called to order at 10:05 a.m.

2. Roll Call

Ms. Gordon performed roll call and confirmed a quorum was in attendance to take action on applicable matters before the Board.

3. Approval of the August 16, 2022 Trust Meeting Minutes

Trustee Blackman made a motion to approve the August 16, 2022 regular meeting minutes, seconded by Alternate Trustee Slagle and unanimously carried.

4. Risk Management Plan

Ms. Schulenberg reviewed the 2022-23 Plan of Risk Management, noting that she had included both a redlined and clean version in the meeting packet to aid Trustees in easily seeing the changes that were made from the prior year. She reported that the Risk Management Plan outlines the Trust's history, organizational structure, and financial performance of the 2021-22 plan year, as well as work goals for current year. She noted the work goals for this year include:

- Ongoing compliance with healthcare reform and other legislative mandates;
- Marketing to new members;
- Entity membership renewals;
- Wellness Program;
- Innovation;
- Surplus Goal;
- Medical/Rx reinsurance marketing; and
- Trustee Education/Annual Renewal Meeting.

Trustee Powell made a motion to accept the Risk Management Plan as presented, seconded by Trustee Blackman and unanimously carried.

5. Approval of the July through September 2022 Financial Reports

Ms. Schulenberg reported that the July through September 2022 financial reports were included in the meeting packet and reviewed the September financials in detail.

Chairman Miller requested that a footnote be added to the Surplus History graph in the financial memo to highlight when both Avondale and Pinal County departed from the Trust. Alternate Trustee Trimble suggested that an additional chart be added that reflects the surplus goal versus its position.

Trustee Blackman made a motion to accept the financials as presented, seconded by Trustee Keimach and unanimously carried.

6. Administrative Update

Ms. Schulenberg provided some administrative updates for the Trustees.

- RxDC Reporting – The Consolidated Appropriations Act (CAA) requires prescription reporting which must be completed by December 27, 2022 for calendar years 2020 and 2021 and which will be done annually by June 30 going forward. She thanked Navitus and AmeriBen for their assistance in reporting on behalf of AzMT.
- 2023-24 Renewal – The work will soon begin on the 2023-24 renewal and Gallagher has scheduled a meeting with the Admin Group for December to discuss potential benefit and /or administrative changes.
- Discussion & Possible Action re Ineligible Claims Paid – Ms. Schulenberg reminded Trustees that during the August 16 meeting, they had authorized the Trust's Legal Counsel to write a letter to an employee who maintained an ex-spouse on the Plan which resulted in claims to be paid for an ineligible dependent. The employee had failed to repay the amount owed to the Trust and it was their direction to suspend the member's benefits unless the monies owed were repaid. Mr. Hensley reported that he had had no response from the member and confirmed with Trustees that benefits would be suspended.
- Website – GoDaddy
Ms. Sheri Gordon provided an update on the issues with the Trust website. After many attempts and updates working with GoDaddy, the website host, we believe the website is functional and she will attempt to update the site. Ms. Gordon expressed the difficulty in working with the provider and Ms. Schulenberg provided some feedback regarding the initial

Pending Approval – Minutes will be reviewed at the February 15, 2023 meeting

set up difficulties and costs associated with the website. Trustees suggested that Staff bring forward alternatives for the website at an upcoming meeting.

7. Future Agenda Items

A call was made for future Agenda Items. The Trustees suggested that Gallagher bring options for the Trustees to consider for a new Website host/vendor to the next meeting for consideration.

8. Set Next Meeting Date

The next meeting is the Renewal Meeting, which is scheduled for February 13-15, 2023 at Rancho de los Caballeros in Wickenburg, AZ.

Ms. Schulenberg provided an overview of the Renewal Meeting process and timeline for the three day renewal meeting events, work session, and Trust meeting.

9. Call to the Public

N/A

10:34 a.m., seconded by Trustee Dyches and unanimously carried.

Respectfully Submitted,
Sheri Gordon
Recording Secretary